

# MID SOUTH<sup>®</sup>

Building Supply, Inc.  
100% EMPLOYEE OWNED - 100% CUSTOMER COMMITTED

## COD AGREEMENT

Payment is expected at time of pick-up or delivery. A non-refundable deposit is required on non-stocked materials.

FOR OFFICE USE ONLY:

Date: \_\_\_\_\_ Branch: \_\_\_\_\_ Account #: \_\_\_\_\_ Territory No. \_\_\_\_\_ Initials: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Number: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of business (please check one): Proprietor \_\_\_\_\_ Partnership \_\_\_\_\_ Limited Liability Co (LLC) \_\_\_\_\_

Corporation \_\_\_\_\_ State & Date of Corporation \_\_\_\_\_

Do you issue PO numbers? : Yes or No (please circle)

### Personal Guaranty - Officer / Owner / Member:

I/We hereby certify that the information is correct to the best of my knowledge. I/We personally guaranty payment for all materials purchased and installation services provided, by the undersigned and named company. I/We understand Mid South may obtain personal credit reports for order approval and after account is open to update records, renew account, and or assist in collection efforts. If litigation is necessary to obtain payment for the materials or installation services provided, the above named company and the undersigned guarantors shall pay interest at the rate of 2% per month, and 30% attorney fees. The proper jurisdiction and venue for legal action shall be Fairfax County, Virginia, or at Mid South's option, any locale in which the Customer does business, or in which a Guarantor resides.

***"Documents signed by electronic and/or facsimile transmission shall be considered original signatures".***

Name: (please print) \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Pager: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Officer / Owner / Member:

Name: (please print) \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Pager: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

### Springfield (Corporate)

7940 Woodruff Court • Springfield, VA 22151  
(703) 321-8500

Ashburn, VA 703) 720-5163	Camp Hill, PA (717) 761-6611	Charlottesville, VA (434) 979-2335	Fredericksburg, VA (540) 891-4400	Midlothian, VA (804) 652-0090	Richmond, VA (804) 652-0090	Winchester, VA (540) 662-3100
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